

CYNGOR CYMUNED PENTREFOELAS COMMUNITY COUNCIL

Cadeirydd/Chairman: Alun Owen

Monday March 6th 2017 at 7.30 p.m.

Minutes

In the absence of the Chairman Alun Owen the Vice-chairman Gari B Jones took the chair.

1. **Apologies:** Cllr. Alun Owen, Paul Weston.
2. **Present:** Cllr. Alun Edwards, Dewi Evans, Gari Jones, Edmund Rees, Gwynfor Roberts, County Councillor Dilwyn Roberts and Enid Williams (Clerk)
3. **Declaration of Interest:** None declared an interest.
4. **Minutes of February meeting:** proposed as correct by Edmund Rees seconded by Gari Jones.
5. **Matters arising from the Minutes:**
 - 5.1. Public Toilets – a reply from Steven Teale on the opening and closing of the facilities but still not happy with the response so was decided to ask him to attend the next meeting.
 - 5.2. Play equipment – as the maintenance of the equipment is the responsibility of the Community Council and after a discussion Alun Edwards proposed and Edmund Rees seconding and a unanimous agreement to remove the equipment and that Conwy Council is willing to do the work free of charge.
 - 5.3. Maintenance – after meeting up with Gethin Pyrs it was decided to ask for a quote for a hardwood and softwood frame also in re-connecting the electrics.
6. **Correspondence:**
 - 6.1. BDO – external auditors – have responded but not answered the questions put to them so decided to write again and ask for a full explanation and breakdown of the costs of the audit.
 - 6.2. Boundary Commission for Wales – responses to the initial consultation on the changes to the Parliamentary constituencies in Wales. Need responses between 28 February and 27 March.
 - 6.3. Boundary Commission – Conwy survey - meeting at Bodlondeb on 1st June at 6pm. Gari Jones agreed to represent us at the meeting.
7. **Payment of Invoice:**
 - 7.1. BDO - £302.25 – decided that we will not pay the invoice until we get a better response and answers to the questions put to them.
8. **Budget Monitoring:**

After examining the budget Gwynfor Roberts proposed and Edmund Rees seconded and everyone agreed that everything was in order.
9. **Appointment of Internal Auditor:**

Gwynfor Roberts offered with Edmund Rees seconding to ask Eirian Roberts to examine the accounts again this year and forward her a copy of the contract. Edmund Rees proposed with Alun Edwards seconding and all in agreement that we send Eirian Roberts **£50.00** as an acknowledgement for her work in auditing the accounts last year. Paid with cheque no. **100279**.
10. **Adoption of the Seven Key Areas:**
 - i) **Standing Regulations** – Dewi Evans proposed with Edmund Rees seconding to adopt as correct.
 - ii) **Financial Regulations** – upon examination Gwynfor Roberts offered with Alun Edwards seconding to adopt as correct.
 - iii) **Internal Regulations** – Edmund Rees proposed with Dewi Evans seconding to adopt as correct.
 - iv) **Response to Complaints Policy** - Alun Edwards offered with Gwynfor Roberts seconding to adopt as correct.
 - v) **Risk Assessment** – Dewi Evans proposed with Alun Edwards seconding to adopt as correct.
 - vi) **Code of Conduct** – the proposition by Gwynfor Roberts with Dewi Evans seconded adopted as a whole.
 - vii) **Budget** – adopting the budget was confirmed by Alun Edwards with Edmund Rees seconding.

11. **Word from Cllr Dilwyn Roberts:**

There was a report of the latest in the work of the County Council, also the Council Tax will rise by 4.6% this year.

12. **Any other business:**

12.1. Nomination packs were distributed for the election on May 4th 2017.

13. **Date of next meeting April 10th 2017 at 7.30 pm.**

Signed _____ Dated 10.04.17
Chairman
