

## CYNGOR CYMUNED PENTREFELAS COMMUNITY COUNCIL

Cadeirydd/Chairman: Dewi Ll Evans

Monday May 24<sup>th</sup> 2021 at 7.30 p.m.

### Minutes

In the absence of the Chairman the former-chairman conducted the meeting

1. **Apologies:** County Cllr. Garffild Lewis.
2. **Present:** Cllrs: Gari Jones, Gerallt Jones, Gethin Pyrs, Alun Owen, Edmund Rees, Gwynfor Roberts and Enid Williams (Clerk) .
3. **Code of Conduct:** Declaring or a personal Interest in one or more Agenda items – no-one expressed an interest.
4. **Minutes of March meeting** proposed as correct by GBJ with ER seconding.
5. **Matters Arising from the Minutes:**
  - 5.1. None
6. **Correspondence: -**
  - 6.1. None
7. **Monitoring Budget:**

After examining the budget everyone agreed that everything was done correctly and in order.
8. **Payment of Invoice:**
  - 8.1. CCBC -community skip - GBJ offered with ER seconding payment of £230.00 + VAT £46.00 = £276.00 with cheque number **100350**. (S137)
  - 8.2. Hill & Roberts – accountants – GR proposed with ER seconding to pay the invoice for £110.00 + VAT £22.00 = **£132.00** with cheque no.**100354** (151)
  - 8.3. Glyndwr Plants – shrubs – GP proposed with GR seconding paying invoice of £66.58 + VAT £13.32 = **£79.90** with cheque no. **100351** (S19)
  - 8.4. Clerk’s costs – for 4 months from Dec to March – GBJ proposed with ER seconding to pay **£73.90** with cheque no 100353 (150)
  - 8.5. Iona Edwards – internal auditor – AO proposed with GR seconding to pay the invoice of £50.00 + VAT £10.00 = **£60.00** with cheque no. **100352** (151)
9. **Receipt of Financial Balance Sheet for 2020/2021:**
  - a) Governance Statement - GR proposed with GBJ seconding and all in agreement that points 1-9 were completed.
  - b) Accounting Statements 2020/2021 the balance sheet was examined in detail with CBJ proposing and ER seconding, all agreed that the balance sheet was accurate and complete.
10. **Adoption of Regulations:**
  - i) Standing Regulations
  - ii) Financial Regulations
  - iii) Internal regulations
  - iv) Complaints Response Policy
  - v) Risk Assessment
  - vi) Code of Conduct
  - vii) Finance

Regulations were received and adopted
11. **Flowers for Village:**

It was agreed to order flowers for the tubs
12. **Word by County Cllr. Garffild Lewis:** The County Cllr. was not present.
13. **Any other business:**
  - 13.1. Noticeboard – replacement keys have been received.
  - 13.2. New Mandate has been completed.
14. **Date of the next meeting to be arranged**

Signed \_\_\_\_\_ Dated \_\_\_\_\_  
Chairman

