

CYNGOR CYMUNED PENTREFELAS COMMUNITY COUNCIL

Cadeirydd/Chairman: Gari B Jones

Tuesday May 21st 2024 at 7.30 p.m.

Minutes (114)

1. **Apologies:** County Cllr. Gwennol Ellis
2. **Present:** Cllrs: Gari B Jones, Gerallt Jones, Alun Owen, Gethin Pyrs, Edmund Rees, and Enid Williams (Clerk) .
3. **Code of Conduct:** Declaring or a personal Interest in one or more Agenda items – no-one expressed an interest.
4. **Minutes of March** meeting proposed as correct by ER with AO seconding.
5. **Matters Arising from the Minutes:**
 - 5.1.1. None
6. **Correspondence: -**
CBSC – received first payment for Precept **£1,777.00**.
7. **Monitoring Budget:**
 - i) After examining the budget everyone agreed that everything was done correctly and in order.
 - ii) The bank statements were looked over and fully accepted.
8. **Payment of Invoices:**
 - 8.1.1. One Voice Wales - ER proposed with GJ seconding to pay the invoice for the membership of **£62.00** with cheque no **100405** (S133)
 - 8.1.2. Hill & Roberts - accountant -ER proposed with GJ seconding to pay the invoice of £125.00 + VAT £25.00 = **£150.00** with cheque number **100406** (S151)
 - 8.1.3. Clerk's costs for 4 months from December to March – ER proposed with AO seconding to pay the costs of **£86.00** with cheque number **100407** £S150)
9. **Member' Allowances 2024/25:**
The allowances forms were handed out to the Councillors who completed and signed them.
10. **Adoption of the Rules:**
 - Standing Regulations
 - Financial Regulations
 - Internal Regulations
 - Complaints Response Policy
 - Risk Assessment
 - Code of Conduct (Welsh)
 - Code of Conduct (English)

All the Rules were accepted as correct and complete and signed by the Chairman.
11. **Acceptance and Approval:**
Annual Balance Sheet 2023-24
 - Annual Government Statement (part1 and 2) ER proposed with GP seconding and everyone agreed that points 1-9 have been completed.
 - Accounting statements 2023/24 the balance sheet was examined in detail with AO proposing and GJ seconding then everyone agreed that the balance sheet was correct and complete.
 - The Internal Auditor's comments were received. No further action was needed.
12. **Word by County Cllr. Gwennol Ellis:** The County Councillor was not present.
13. **Any other business:**
 - 13.1. Community Skip – it was decided to discuss the issue at the September meeting.
 - 13.2. Asked if it was possible to get a defib for the phone box at Glan 'Rafon.
14. **Date of the next meeting Tuesday June 4th 2024**

Signed _____
Chairman

Dated 02.07.24

